



Carsington & Hopton Parish Council  
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I hereby give notice that the Annual Meeting and Ordinary Meeting of Carsington & Hopton Parish Council will be held at **7pm on Tuesday 27<sup>th</sup> May at St Margaret's Church, Carsington.**

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports or information are available, these will be circulated with the agenda. The agenda and draft minutes will be made available on the Council website. Any other papers relating to the agenda are available from the Clerk on request (unless redacted).

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

Date: 20/5/25

Signed: *Frank Horsley*

## **AGENDA**

### **ANNUAL MEETING**

**1. Election of Chair** of the Council for the next 12 months and receive Chair's Declaration of Acceptance of Office.

**2. Election of Vice-Chair** of the Council for the next 12 months

**3. Apologies for Absence**

To receive apologies for absence and note apologies not received.

**4. Variation to the Order of Business**

To consider whether any variation to the agenda is appropriate.

**5. Declaration of Members Interests**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interest (not already notified on their declared register of interest) in any item on the agenda, and withdraw from the meeting at the appropriate time, or to request a dispensation.

**6. Review of Standing Orders and Financial Regulations**

To review any amendments and adopt for following 12 months

## **7. Review of Council Subscriptions to Other Bodies**

To review and approve.

## **8. Review of Asset Register**

To review and amend where necessary.

## **9. Review of Council Policies**

To review by exception if amendments required as notified by the Clerk.

## **ORDINARY MEETING**

## **10. Public Participation**

Under Section 3 of Standing Orders, a period of no more than 20 minutes is available to members of the public to comment on any matter.

## **11. Ward Councillor Reports**

- a) Derbyshire County Council (to note the election of Cllr Adrian Hunter following County Council election on 1<sup>st</sup> May 2025).
- b) Derbyshire Dales District Council

## **12. Minutes of Previous Meeting**

To consider and approve the minutes of Ordinary Meeting held on Monday 24<sup>th</sup> March 2025. (draft minutes attached)

## **13. Annual Governance & Accountability Review (AGAR) 2024/25**

- a. To consider the Council's Systems of Internal Control and to note the result of the Internal Audit held on 29 April 2024 and any recommendations (report attached).
- b. To consider and approve the Exemption Statement (page 3) on the AGAR and resolve that the Chair and Clerk/RFO sign the same.
- c. To consider and approve the Annual Governance Statement (page 5) on the AGAR and resolve that the Chair and Clerk/RFO sign the same.
- d. To consider and approve the Accounting Statement (page 6) on the AGAR and resolve that the Chair sign the same.
- e. To consider the Council's Year End Bank Reconciliation and Statement of Accounts and resolve that the Chair signs the same (documents attached).
- f. To consider the Exercise of Public Rights and agree publication dates (document attached).

## **14. Council Action Plan (paper attached)**

To consider and report on the Council Action Plan and agree updates where necessary.

## **15. Village Matters Arising (not on Action Plan)**

- a) To consider £250 grant to CARE for VE Day 80<sup>th</sup> Anniversary
- b) To consider ROSPA Inspection report (attached)
- c) Commemorative bench – Hopton bus stop
- d) New projects

## **16. Financial Matters (reports attached)**

- a) To note accounts for payments made (March & April 2025)

- b) To note income received (March & April 2025)
- c) To review bank reconciliation (March & April 2025)

#### **17. Planning (planning log attached)**

- a) To consider new applications received by the LPA and report back on any relevant planning matters.
- b) To note Council comments submitted to DDDC regarding SHLAA758 (attached)
- c) To note correspondence with DDDC regarding potential enforcement (attached)

#### **18. Correspondence**

To note general and resident's correspondence and specific consultations received requiring attention.

#### **19. Council Meetings 2025/26**

To note and approve proposed Council Meetings 2025/26 (revised schedule attached)

#### **20. Any Other Items**

Other matters not included on the agenda that the Chair considers urgent.

#### **21. Date and Time of Next Full Council Meeting**

Monday 28<sup>th</sup> July 2025 at 7pm