

Minutes of the Meeting of Carsington and Hopton Parish Council held on 6th July 2020 on Zoom.

Present: Cllrs Lou Corbett, Ruth Miles, Gill Jones and Victoria Milton.

Clerk to the Council, Kate Murray

20/20. Resignation of Chairman Cllr Sarah Peel as she has left the village. The meeting thanked her for her contribution to the work of the Parish Council.

21/20. Cllr Ruth Miles was proposed as Chair by Cllr Lou Corbett and seconded by Cllr Victoria Milton and was duly elected. Chairman's Declaration of Acceptance of Office would be signed later at a socially distanced meeting.

22/20. It was AGREED to post a notice of co-option for a replacement councillor.

23/20. There were no apologies for absence.

24/20. There was no need to vary the order of business.

25/20. Public speaking.

One member of the public asked about the implications of the council not being quorate.

26/20. The minutes of the meeting of 8th May 2020 were APPROVED as a true record and would be signed later by the Chairman at a socially distanced meeting.

27/20. There was no need to close the meeting because of the confidential nature of the business.

28/20. There were no comments from the County or Borough.

29/20. The resignation of the Clerk was DISCUSSED. The draft Job Description and Advertisement for DALC were AGREED, with a closing date for applications of 21st August 2020. Interviews to be before 23rd September 2020.

30/20. Annual Review of Documents.

The meeting CONSIDERED the revised Standing Orders, Publication Scheme, Complaints Procedure, Privacy Policy, Grievance and Disciplinary Policy, Equality and Diversity Policy, Code of Conduct, which were APPROVED.

31/20. Wind Farm Grants.

- A. Applications. There were no new applications.
- B. Progress on approvals. The report on the Corona Virus Project was CONSIDERED and APPROVED for release.

32/20. Defibrillator for Hopton. The thermal bag from the suppliers was being chased.

33/20. Telephone Box. Contacts for specialists in renovating telephone boxes were being sort.

34/20. Correspondence received by the Clerk.

- A. PLANNING. The meeting NOTED the latest planning applications reported.
- B. Correspondence received was NOTED.
- C. Payments listed in 34/20 were AUTHORISED. It was AGREED that Cllr Ruth Miles should replace Cllr Sarah Peel as a signatory.
- D. Receipts and bank balances were NOTED and signed by the Chair later at a socially distanced meeting.

35/20. Village Matters

- A. It was AGREED that the Clerk should draw up a plan for issues arising from annual inspection and approach two known contractors to undertake the work.
Weekly Inspection of Green. Cllr Jones REPORTED that she still had not received the weekly log. It was AGREED that the Clerk would ask again for its return.
- B. Planting in the village.
It was AGREED that Cllr Miles would buy the plants for planting the troughs in Carsington and the Hopton Triangle.

36/20. Future agenda items to include progressing the projects identified at the last meeting.

The date of the next meeting is the 23rd September 2020 at 7 pm in the spAce, St Margaret's Carsington, or by ZOOM if the church is still not open by then.

Kate Murray

Clerk to the Council

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