



Carsington & Hopton Parish Council
69 Park Lane
Pinxton
Derbyshire
NG16 6PR

E-mail: clerk@carsingtonhopton-pc.gov.uk
Website: www.carsingtonhopton-pc.gov.uk

The Annual Public Meeting will be held at 6pm before the statutory Annual Meeting of the Council. Please refer to separate APM event poster for details.

I hereby give notice that the Annual Meeting and Ordinary Meeting of Carsington & Hopton Parish Council will be held at **7pm on Tuesday 26th May 2026 at Hopton Hall Cafe.**

All members of the Council are summonsed to attend the meeting, to which press & public are invited. Business transacted will be according to the agenda below. Where reports or information are available, these will be circulated with the agenda. The agenda and draft minutes will be made available on the Council website. Any other papers relating to the agenda are available from the Clerk on request (unless redacted).

Please note: under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

Date: 18/5/26

Signed: *Frank Horsley*

AGENDA

ANNUAL MEETING

- 1. Chair's report 2025-26**
- 2. Election of Chair** of the Council for the next 12 months and receive Chair's Declaration of Acceptance of Office.
- 3. Election of Vice-Chair** of the Council for the next 12 months.
- 4. Apologies for Absence**
To receive apologies for absence and note apologies not received.
- 5. Variation to the Order of Business**
To consider whether any variation to the agenda is appropriate.
- 6. Declaration of Members Interests**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interest (not already notified on their declared register of interest) in any item on the agenda, and withdraw from the meeting at the appropriate time, or to request a dispensation.

7. Review of Standing Orders and Financial Regulations

To review any amendments and adopt for following 12 months.

8. Review of Council Subscriptions to Other Bodies

To review and approve.

9. Review of Asset Register

To review and amend where necessary.

10. Review of Council Policies

To review by exception if amendments required as notified by the Clerk.

ORDINARY MEETING

11. Public Participation

Under Section 3 of Standing Orders, a period of no more than 20 minutes is available to members of the public to comment on any matter.

12. Ward Councillor Reports

- a) Derbyshire County Council.
- b) Derbyshire Dales District Council.

13. Minutes of Previous Meeting

To consider and approve the minutes of Ordinary Meeting held on Monday 30th March 2026. (draft minutes attached)

14. Annual Governance & Accountability Review (AGAR) 2025/26 (document attached)

- a. To consider the Council's Systems of Internal Control and to note the result of the Internal Audit and any recommendations (report attached).
- b. To consider and approve the Exemption Statement (page 3) on the AGAR and resolve that the Chair and Clerk/RFO sign the same.
- c. To consider and approve the Annual Governance Statement (page 5) on the AGAR and resolve that the Chair and Clerk/RFO sign the same.
- d. To consider and approve the Accounting Statement (page 6) on the AGAR and resolve that the Chair sign the same.
- e. To consider the Council's Year End Bank Reconciliation and Statement of Accounts and resolve that the Chair signs the same (documents attached).
- f. To consider the Exercise of Public Rights and agree publication dates (document attached).

15. Council Action Plan (paper attached)

To consider and report on the Council Action Plan and agree updates where necessary.

16. Village Matters Arising (not on Action Plan)

- a) To consider ROSPA Inspection report (attached).
- b) New projects.

17. IT Policy (draft attached)

18. Financial Matters (reports attached)

- a) To note accounts for payments made (March & April 2026).
- b) To note income received (March & April 2026).
- c) To review bank reconciliation (March & April 2026).
- d) To resolve to approve the payment of Society of Local Council Clerks (SLCC) annual subscription on behalf of the Parish Clerk.

19. Planning (planning log attached)

- a) To consider new applications received by the LPA and report back on any relevant planning matters.

20. Correspondence

To note general and resident's correspondence and specific consultations received requiring attention.

21. Council Meetings 2026/27

To note and approve proposed Council Meetings 2026/27. (revised schedule attached)

22. Any Other Items

Other matters not included on the agenda that the Chair considers urgent.

23. Date and Time of Next Full Council Meeting

Monday 27th July 2026 at 7pm