Carsington & Hopton Parish Council

Minutes of the Annual Meeting and Full Council Meeting held at Hopton Hall Café on Tuesday 26th May 2026 at 8.05pm

Present:	Cllr N. Edmiston (Chair); Cllr H.L Corbett; Cllr M. Wilson; Cllr R.Cole-Morgan and Cllr N MacPherson
In Attendance:	Frank Horsley (Parish Clerk) 1 member of the public

ANNUAL MEETING

AM/0526/01 Chairs Report 2025-26

Members noted the report presented to the Annual Public Meeting. Cllr MacPherson proposed a note of thanks to Cllr Edmiston be minuted.

AM/0526/02 Election of Chair

Cllr Edmiston was proposed to continue as Chair by Cllr Corbett and seconded by Cllr Wilson. Cllr Edmiston signed the Declaration of Acceptance of Office. The Council **resolved** to appoint Cllr Edmiston as Chair for 2026/27.

AM/0526/03 Election of Vice-Chair

Cllr Corbett was proposed by Cllr Edmiston and seconded by Cllr Wilson. Cllr Corbett accepted. The Council **resolved** to appoint Cllr Corbett as Vice-Chair for 2026/27.

AM/0526/04 Apologies for Absence

None.

AM/0526/05 Variation of the Order of Business

None.

AM/0526/06 Declaration of Members Interests

None.

AM/0526/07 Review of Standing Orders and Financial Regulations

Frank Horsley presented for review and noted that no changes had been made to existing Standing Orders and Financial Regulations. Proposed by Cllr Edmiston and seconded by Cllr Corbett. The Council **resolved** to adopt the Standing Orders and Financial Regulations for 2026/27.

AM/0526/08 Review of Council Subscriptions to Other Bodies

The Council noted and **resolved** to approve current subscriptions to Derbyshire ALC, Scribe Accounts and ICO.

AM/0526/09 Review of Asset Register

Frank Horsley presented the updated Asset Register as submitted for internal audit. Members discussed possible changes to the valuation of the Millennium benches for insurance purposes but agreed to retain as currently registered. The Council **resolved** to approve the Asset Register.

AM/0526/10 Review of Council Policies

Frank Horsley outlined minor changes to the Scheme of Delegation to reflect additional audit responsibilities in relation to Assertion 10. The Council **resolved** to approve the amended Scheme of Delegation as presented.

ORDINARY MEETING

FC/0526/01 Public Participation

No matters raised.

FC/0526/02 Ward Councillor Reports

None received. Frank Horsley agreed to investigate improved methods to receive feedback.

FC/0526/03 Minutes of Previous Meeting

No amendments proposed. The Council **resolved** that the minutes of the Full Council meeting held on Monday 30th March 2026 were a true and accurate record.

FC/0526/04 Annual Governance & Accountability Review (AGAR) 2025/26

a) The Council noted the Systems of Internal Control report prepared by the Clerk and the Internal Audit report and recommendations.
b) The Council **resolved** to approve the Exemption Statement and for the Chair and Clerk/RFP to sign.
c) The Council **resolved** to approve the Annual Governance Statement and for the Chair and Clerk/RFO to sign.
d) The Council **resolved** to approve the Accounting Statement and for the Chair to sign.
e) The Council **resolved** to approve the Year End Bank Reconciliation and Statement of Accounts and for the Chair to sign.
f) The Council **resolved** to approve that the Exercise of Public Rights be published on Monday 8th June 2026.

FC/0526/05 Council Action Plan

Projects

- Noticeboards – Cllr Edmiston stated that an issue remained with the Hopton lock. **ACTION: Cllr Edmiston to contact locksmith to remedy.**

- County Flag – flay received and awaiting drafting of letter to the Head. **ACTION: Frank Horsley to draft letter to School with offer as part of 300th anniversary by term commencement in September.**

Village Green
- Play area refurbishment – Members noted the installation of the new play tunnels which had been well received by the local community.

Highways
- Cllr MacPherson noted his recent inspection of the double bend and giveway signs on entrance to Hopton. **ACTION: Cllr MacPherson to contact DCC Highways and also request register of assets previously discussed.**
- Further to actions regarding School Lane inspection, Cllr Cole-Morgan noted that she had reported current potholes.

ACTION: Frank Horsley to update Action Plan with agreed changes.

FC/0526/06 Village Matters Arising (not on Action Plan)

a) ROSPA Inspection Report – Cllr Edmiston presented the report and noted no serious observations reported. Members noted recommendations regarding the stepping logs and agreed to investigate options fr replacement with Peak Playgrounds Ltd. Erosion to the ground at the side and foot of slide was also noted and to be followed up with the grounds maintenance contractor as noted on the Action Plan. **ACTION: Frank Horsley to contact Peak Playgrounds to investigate options for the stepping logs replacement.**

b) New Projects – Cllr Edmiston requested Members to bring ideas for new projects to the next Council meeting on 27th July 2026. Cllr Corbett queried how many years remained on the CPWF Agreement.
ACTIONS: All Members to consider new projects for support. Frank Horsley to review remaining timescales on the CPWF Agreement.

FC/0526/07 IT Policy

Frank Horsley presented the draft IT policy that had been drafted in line with NALC model policy. He noted that the adoption of IT policy was required to meet Assertion 10 responsibilities highlighted in the updated Practitioners Guide. The Council **resolved** to approve the adoption of the IT Policy as drafted.

FC/0526/08 Financial Matters

a) Members noted accounts for payment for March-April 2026. Signed.
b) Members noted income received for March-April 2026. Signed.
c) Members reviewed the bank reconciliation for March-April 2026. Signed.
d) Members **resolved** to approve the payment of Society of Local Council Clerks (SLCC) annual subscription on behalf of the Parish Clerk.

FC/0526/09 Planning

Members discussed progress with planning application 26/00019/FUL and Cllr Edmiston noted that a site visit was being arranged but no date set as yet. Members noted that DCC Highways had lodged an objection. Members discussed an approach to the Local Plan review following the APM presentation.

FC/0526/10 Correspondence

Members noted the correspondence on MS OneDrive file circulated prior to meeting.

FC/0526/11 Council Meetings 2026/27

Members noted and approved the proposed Full Council meeting dates for 2026/27.

FC/0526/12 Any Other Items

Cllr Cole-Morgan noted that she would not be able to attend the next Full Council meeting on Monday 27th July. Members agreed to reschedule the meeting to Tuesday 28th July 2026. Members agreed that, subject to timescales, a response to the Local Plan review consultation would be discussed at the next meeting.

FC/0526/13 Date & Time of Next Full Council Meeting

Tuesday 28th July 2026 at 7pm.

The meeting ended at 9.19 pm.