

Carsington & Hopton Parish Council
Minutes of the Parish Council Meeting held at St Margaret's Church on Monday
9 May 2022 at 7.16pm

Present: Chairman: R. Miles
Councillors: H.L. Corbett, N. Edmiston, and S. Mitchell,

NON-CONFIDENTIAL INFORMATION

FC/0522/01 Mask Wearing Protocol

It was **Resolved**: no masks required to be worn.

FC/0522/02 Apologies for Absence

Apologies were received and accepted from Councillor M. Wilson

FC/0522/03 Variation of Order of Business

None

FC/0522/04 Declaration of Members Interest

The following declarations were noted:

Item 8b – Councillor Miles

Item 10a) – Councillor Mitchell

FC/0522/05 Public Speaking

None

FC/0522/06 Exclusion of the Public

None

FC/0522/07 Minutes of the Parish Council Meetings

Resolved: that the minutes of the Parish Council meeting held on 14 March 2022 were confirmed as a correct record under the provisions for approval and signed by the Chair

FC/0522/08 Village Matters

- a. Defibrillators – Councillor Miles advised the What 3 Words signs were in place on both defibrillators and that new pads would be installed in the Hopton defibrillator. It was **Resolved**: to schedule face to face training for end of June/early July.
- b. Village Planting Contract – the Council discussed the project proposal for developing a sensory garden and laying slabs for bug hotel in addition to the annual planting works and **Resolved**:
 - To commission Tina Phillips-Moul for 18 hours, at £17.50 per hour, to clear village green borders ready for replanting; propose planting plan and prepare proposal for sensory garden.
 - To set up working group (Councillors Corbett, Edmiston, Wilson, and Mitchell) with powers to approve further works within budget of £500.
- c. Village Green
 - I. Sign – the Council considered the 2 options and **Resolved**: to purchase oak carved sign with white lettering at cost of £55.
 - II. Playground Equipment – the Council **Resolved**: to purchase a tailored routine checklist at cost of £30 to facilitate regular playground inspections.
- d. Jubilee Tree and Signage - **Resolved**: to purchase a **Malus Royalty Crab**

Apple tree at a cost of £264 and a Queen's Green Canopy plaque from RBLI at cost of £120.99.

- e. Dog Waste – no issues reported.
- f. Parish Council Assets – the Clerk advised that the asset register should be reviewed and updated and it was **Resolved**: Councillors be assigned assets to monitor and report on at future Council meetings.

FC/0522/09 Village Plan Projects

- a) Speed Watch – Councillor Edmiston advised the scheme is on hold until Councillor Mitchell receives training accreditation.
- b) Badgers – Councillor Edmiston advised that no response received from invitation to tender and Council **Resolved**: to contact 3-4 contractors directly for a quote.
- c) Bug Hotel & Telephone Box – it was **Resolved**: to meet joiner to discuss proposal and obtain quotes.

FC/0522/10 Windfarm Grants

- a) Applications:
 - i St Margaret's – Councillor Mitchell advised of plans to replace the kitchen which was agreed as an eligible project under "rural regeneration and improvement of public amenities or sites of historic or archaeological interest." It was Resolved: to invite Church to submit application for 50% of costs.
 - ii Queen's Jubilee Tree and Plaque – the Clerk advised this project was eligible under "conservation, protection and improvement of the built and natural environment" and it was noted that, if necessary, an application could be made.
- b) Fuel Poverty – Councillor Miles advised the scheme permits applications to "alleviate fuel poverty" and the Council discussed ways to encourage applications under this criterion. It was **Resolved**:
 - To develop simpler application form for this criterion
 - Promote and encourage applications.

FC/0522/11 Annual Governance and Reconciliation 2021/2022

a. Certificate of Exemption

The Council certified that the conditions were met for being exempt from external audit and it was **Resolved**: to submit the declaration.

b. Council's Systems of Internal Control

The Council noted the Systems of Internal Control report prepared by the Clerk and the report of the Internal Auditor prepared on 28 April 2022.

c. Annual Governance statement on the Annual Return

The Council considered the annual governance statement on the 2021/2023 annual return, concluding that all matters had been met and **Resolved**: the Clerk and the Chair to sign the form.

d. Annual Accounting Statement on the Annual Return

The Council reviewed the accounting statement and **Resolved**: to indicate on the form that all statements had been met and Clerk and Chair to sign.

e. Exercise of Public Rights

The Council noted the dates and that this was published on the website.

FC/0522/12 Report of the Clerk

- I. Action Plan – progress noted
- II. General Correspondence - reviewed and noted.

FC/0522/13 Finance

- a) Payment of invoices - the Council considered the monthly payments as attached at Schedule 1 and **Resolved:** to approve the payments.
- b) Budget Summary – reviewed and noted
- c) Bank Reconciliation – **Resolved:** approved and signed by the Chair

FC/0522/14 Village Plan

The Council reviewed the action plan and **Resolved:** to publish on website.

FC/0522/15 Planning Applications

Councillor Miles advised she was attending the planning meeting to discuss application 21/01336/FUL on 10 May 2022.

FC/0522/16 Derbyshire Association of Local Councils

The Council noted the contents of circulars March and April 2022.

FC/0522/17 Items for information only

None

FC/0522/18 Date and Time of Next meeting

Resolved: that the next meetings of the Parish Council will take place on Monday 11 July 2022 at 7pm in Saint Margaret's Church, Carsington.

CONFIDENTIAL INFORMATION

None

Meeting Closed at 8.45pm

SCHEDULE 1 - Payments

| Item | Supplier | Net | VAT | Gross |
|---------------|------------------------|---------------|--------------|---------------|
| Postage | Post Office | 4.25 | | 4.25 |
| April Salary | Employee | 219.37 | | 219.37 |
| Pension | B&CE Pension | 21.94 | | 21.94 |
| Defibrillator | The Workshop Aberfeldy | 24.60 | 4.92 | 29.52 |
| Pension | B&CE Pension | 21.94 | | 21.94 |
| Subscription | Dalc | 71.09 | | 71.09 |
| Insurance | Hiscox Insurance | 65.45 | | 65.45 |
| Defibrillator | A Deptford | 50.80 | 10.16 | 60.96 |
| Pension | B&CE Pension | 21.94 | | 21.94 |
| May Salary | Employee | 210.86 | | 210.86 |
| | Totals | 712.24 | 15.08 | 727.32 |