

Carsington & Hopton Parish Council
Minutes of the Parish Council Meeting held at St Margaret's Church on Monday
8 November 2021 at 7.00pm

Present: Chair: R. Miles
 Councillors: L. Corbett, N. Edmiston M. Wilson, and S. Mitchell

Also, in Attendance: Kath Gruber (Parish Clerk)
 Councillor Dermot Murphy
 Two Members of the Public

NON-CONFIDENTIAL INFORMATION

FC/1121/01 Mask Wearing Protocol

The Clerk advised her husband had Covid and the Council **Resolved:** that all to wear masks

FC/1121/02 Apologies for Absence

None.

FC/1121/03 Variation of Order of Business

None

FC/1121/04 Declaration of Members Interest

None

FC/1121/05 Public Speaking

Councillor Murphy

Advised that:

- the waste contractors were working hard to catch up on collections
- recycling was proving challenging, and residents should continue to report non-collection and leave bins out.
- Noted Councillor Corbett's observation that some bins were consistently missed, possibly due to gaps in contractors' start locations not aligning and agreed to discuss with officers.

Councillor Murphy left the meeting at 19.07pm

Simon Mitchell

- Advised the Council he was impressed with the community ethos the Parish demonstrated during lockdown and wanted to help keep it alive. He explained why he applied for the Parish Councillor vacancy and outlined the skills he would bring to the role.

Church Warden

- Advised Council that Church was interested in working with the Council in joint initiatives in encouraging behaviour changes to support climate change agenda.
- Suggested activities around recycling waste, transport sharing schemes; wildflower initiatives.
- Offered use of Church space providing more key holders available.

FC/1121/06 Exclusion of the Public

None

FC/1121/07 Minutes of the Parish Council Meetings

Signed _____ Dated 10 January 2022

Resolved: that the minutes of the Parish Council meeting held on 13 September 2021 were confirmed as a correct record under the provisions for approval and signed by the Chair

FC/1121/08 Parish Council Vacancy

The Council discussed the two applications received noting that one had been withdrawn. It was **Resolved:** to co-opt Simon Mitchell who signed acceptance of office in presence of the Council. Councillor Mitchell joined the meeting at 19.38pm.

FC/1121/09 Village Matters

- a. Telephone Box – is now renovated.
- b. Defibrillators Councillor Miles advised:
 - new pads and batteries received for both which she will install.
 - Landlord has agreed to clear obstruction to Carsington defibrillator.
 - Temperature checks of Hopton defibrillator to begin again.
- c. Village Green – Councillor Edmiston advised all outstanding maintenance has been completed with a general tidy up and last grass cut carried out 5 November.
- d. Village Green sign for dry stone walls – being sourced and Council **Resolved:** preference for wooden sign with green/cream lettering.
- e. Village Planting – the Council discussed enhancing this with more frequent weeding, pruning, and edging. It was **Resolved:**
 - i) Councillor Edmiston to ask existing contractor to focus on strimming and mowing and seek his views on engaging someone else to focus on planting & maintaining troughs and borders.
 - ii) Subject to outcome of i) to advertise new role to take on planting & maintaining troughs and borders.
- f. Carsington bus stop bench – the Council discussed the two locations proposed by Highways and **Resolved:** to opt for second right location, outside bus stop.
- g. The Clerk advised the form has been submitted to DCC and she continues to chase up progress.
- h. Dog Waste – **Resolved:** to follow up the outstanding request for a dog bin with Severn Trent.
- i. Speeding – the Council noted that this had calmed down.
- j. Snow Warden Scheme – the Council **Resolved:** to join scheme for 2021/2022; check arrangements for salt storage and contact volunteers to begin duties.

FC/1121/10 Village Plan Projects

- a. Speed Watch – Councillor Edmiston advised that three exercises had been done with another planned. The Council **Resolved:** to give thanks to the speed watch volunteers.
- b. Consultation Feedback – the Council gave thanks to residents for all the feedback received and **Resolved:** to focus progressing the top four projects – replacing badgers, bug hotel, telephone box seed exchange and wildflower planting on village green and by village signs.
- c. Consultation next steps – it was **Resolved;** Parish Councillors to meet to agree next steps in advance of next meeting.

FC/1121/11 Windfarm Grants

Signed _____ **Dated** 10 January 2022

None.

FC/1121/12 Report of the Clerk

i) Action Plan

The Council noted the report, progress and matters arising from the last meeting.

ii) General Correspondence

The Council reviewed and noted the general correspondence.

iii) Dropbox

The Clerk advised that general correspondence to be saved to Dropbox folder to save time.

FC/1121/13 Finance

a) Payment of invoices

The Council considered the monthly payments as attached at Schedule 1 and

Resolved: to approve the payments.

b) Banking

The Council noted the letter dates 5 October from Lloyds Banks and two approved signatories signed the application form as required.

c) Budget Summary

The Council noted the payment and receipt transactions up to 31.10.2021.

d) Bank Reconciliation

The Council considered the bank reconciliation to 31.10.2021 and **Resolved:** to approve

e) Wage Payments

The Council **Resolved:** to pay wages monthly rather than bi-monthly from December 2021.

FC/1121/14 Planning Applications

The Council had no objections to planning applications 21/01039/FUL, 21/01076/FUL and 21/01249/FUL. Following discussion on spreadsheet tracking applications and responses it was **Resolved:** to update spreadsheet to include date a "no objection" response was sent via planning portal.

FC/1121/15 Consultations

The Council noted the consultation on Public Space protection Orders.

FC/1121/16 Dalc Circulars

The Council noted contents of the Annual Report, September, and October Circulars.

FC/01121/17 Items for information only

Reports from outside bodies

None

Items for information and for inclusion on next agenda

- Climate Change

FC/1121/18 Date and Time of Next meeting

Resolved: that the next meetings of the Parish Council will take place on Monday 10 January 2022 at 7pm in Saint Margaret's Church, Carsington.

CONFIDENTIAL INFORMATION

None

The meeting closed at 20.51pm

Signed _____ **Dated** 10 January 2022

Schedule 1 – Monthly Payments

Description	Payee	Net	Vat	Gross
PAYE	HMRC	452.83		452.83
Pension	B&C	28.70		28.70
PAYE	HMRC	149.08		149.08
Tel box Renovation	K Phillips-Moul	752.95		752.95
Final website domain	Arvato	36.00		36.00
Oct Wages	Staff	211.77		211.77
Nov wages	Staff	224.98		224.98
Postage	Royal Mail	2.58		2.58
Stationery	Staff	4.11		4.11
Mileage	Staff	15.30		15.30
Contribution to Laptop	Staff	150.00		150.00
Data Protection	ICO	40.00		40.00
Totals		2068.30		2068.30

Signed _____ **Dated** 10 January 2022