

Publication scheme: Information available from Carsington and Hopton Parish Council

All material provided electronically is free. All printed material is 20p a page. Material is available to view by arrangement.

Information to be published	How the information can be obtained
<p>Who we are and what we do Organisational information, structures, locations and contacts This will be current information only.</p>	Website.
Who's who on the Council and its Committees	Website.
Contact details for Parish Clerk and Council members (named contacts where possible with telephone number and email address (if used))	Website. Notice Boards.
<p>What we spend and how we spend it Including Information required by Transparency Act 2015.</p>	Website and link emailed to parishioners who have signed up for regular newsletters.
Annual return form and report by auditor	Website. Notice of availability from Clerk on notice boards.
Finalised budget	Web site
Precept	In financial statement. Updated at every meeting and made available on the website
Financial Standing Orders and Regulations	Website
Grants given and received	All decisions made in open public meetings. In minutes and financial

	statement. Summary sheet also on web site
List of current contracts awarded and value of contract	Web site and minutes
Members' allowances and expenses	Financial statements
What our priorities are and how we are doing	Website
Annual Report to Parish or Community Meeting (current and previous year as a minimum)	Website and minutes of annual meetings. Notice boards
How we make decisions Decision making processes and records of decisions Current and previous council year as a minimum	Displayed minutes. Website and emailed through village system.
Timetable of meetings (Council, any committee/sub-committee meetings and parish meetings)	Website and notice boards
Agendas of meetings (as above)	Website and notice boards
Minutes of meetings (as above)	Website and notice boards. Draft minutes also made available.
Reports presented to council meetings -	Website
Responses to consultation papers	On request and minutes
Responses to planning applications	Reported in minutes and available on web site in Clerks Correspondence paper
Policies and procedures for the conduct of council business: Procedural standing orders, which include Committee and sub-committee terms of reference, Delegated authority in respect of officers, Code of Conduct .	Website
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Complaints procedures	Website
Assets Register	Website and on request
Disclosure log indicating the information that has been provided in response to requests.	Website
Register of members' interests	Website and on DDDC's website
Register of gifts and hospitality	Website
<p>The services we offer</p> <p>Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses</p>	Website; some information may only be available by inspection
Village Green and play facilities	Annual report by specialists available on request and considered at relevant meeting
Seating, litter bins, grit bins	Snow warden scheme widely supported in villages

Contact details: Kath Gruber, Parish Clerk. clerk@carsingtonhopton-pc.gov.uk