

Carsington & Hopton Parish Council

Minutes of the Parish Council Meeting, held remotely by Cisco WebEx on Monday 8 March 2021 at 7pm

Present: Chairman: R Miles
Councillors: L. Corbett, N. Edmiston, and M. Wilson

Also, in Attendance: Kath Gruber (Parish Clerk)

NON-CONFIDENTIAL INFORMATION

FC/0321/01 Apologies for Absence

None

FC/0321/02 Variation of Order of Business

None

FC/0321/03 Declaration of Members Interest

None

FC/0321/04 Public Speaking

None

FC/0321/05 Exclusion of the Public

None

FC/0321/06 Minutes of the Parish Council Meetings

Resolved: that the minutes of the Parish Council meeting held on 11 January 2021 were confirmed as a correct record under the provisions for approval and will be signed by the Chair

FC/0321/07 Village Projects

- Telephone Box

The Chair advised that renovation work would begin when weather improves.

- Defibrillators

The Chair advised the Council that the insulated box (Hopton) was working really well. Councillor Edmiston advised he had received correspondence from Community Heartbeat monitoring scheme.

- Village Green

Councillor Edmiston advised the Council that the benches were showing signs of deterioration and it was **Resolved:** to arrange for repairs.

- Village Planting

The Council discussed options for increasing the floral displays and

Resolved: to commission David Bath to plant and maintain the Council owned beds and troughs with an allocated budget of £200 pa. (£50 Spring, £100 Summer, £50 Autumn)

Signed _____ Dated 6 May 2021

- Snow Warden Scheme

The Chair updated the Council on grit stocks in grit bins and with residents.

- Benches

Councillor Edmiston advised he had provided the information requested for the DCC permission form.

- Litter Pickers

It was noted that these had been delivered to CARE.

- Dog Waste

The Chair advised she had not received additional stickers for the bins. This to be chased up by the Clerk. The Council discussed concerns highlighted by residents on the increase of dog waste in the village and it was **Resolved:** to purchase cans of temporary Spray Marker Paint - Water Based at a cost of £50.81.

FC/0321/08 Village Plan

The Council considered the village plan and agreed next steps for projects. It was **Resolved:**

- a) project owners to provide information and pictures which for a leaflet to be delivered to every household.
- b) consultation questions to be developed for projects.

Project	Project Owner	Village Consultation
Replacement play equipment*	Cllr Edmiston	N
Replacing the badgers	Cllr Edmiston	Y
Bench at Carsington Bus Stop	Cllr Edmiston	N
Poo bag dispensers	Cllr Miles	N
Village signs	Cllr Edmiston	Y
Wild flower areas	Cllr Wilson	Y
Bug hotel	Cllr Corbett	N
Seed exchange in Telephone Box	Cllr Corbett	N
Carsington & Hopton Mosaic Trail	Cllr Miles	Y
Sue Prince - Village Panels	Cllr Miles	Y
Willow Weaving	Cllr Miles	Y

* like for like.

FC/0321/09 Road Map to Recovery

The Council considered the Clerk's report on preparing for the return of face-to-face meetings and **Resolved:** to:

- Hold the Annual Parish Meeting and Annual Meeting of the Council Thursday 6 May 2021
- Delegate to the Chair and the Clerk responsibility to:
 - Review the scheme of delegation to clerk to make certain decisions for the council.
 - Liaise with the Church on safety matters.
 - Building in public engagement through online tools, that you could use to ask the public to feedback or express views.
 - Conduct risk assessment to identify what the council can do to reduce risk to councillors, staff and public.

Signed _____ Dated 6 May 2021

- Use the scheme of delegation as an aid to ensure face to face meetings kept as short as possible.

FC/0321/10 Windfarm Grants

The Council considered the request to support Wirksworth Skatepark and **Resolved:** to decline the request as it does not meet the eligibility requirement of “being a project within the geographic boundary of the Parish Council”.

FC/0321/11 Policies

The Council reviewed the revised S137 Grant Policy, new Code of Conduct and Policy Review Checklist. It was **Resolved to:**

- a) approve and adopt the S137 Grant Policy from 1/4/2021
- b) approve and adopt the Code of Conduct with immediate effect.
- c) review the best practice recommendations in the Code of Conduct at a future meeting.
- d) to review all policies during the year as determined in the review checklist.

FC/0321/11 Derbyshire Association of Local Councils

The Council noted the contents of the January and February 2021 Circulars

FC/0321/12 Consultations

The Council noted the Derbyshire Dales consultation on alcohol, entertainment, and licensing policy.

FC/0321/13 Report of the Clerk

i) Action Plan

The Council noted the report, progress and matters arising from the last meeting.

ii) General Correspondence

The Council reviewed and noted the general correspondence.

iii) Website Content and Council email address

The Council reviewed the report on website content and **Resolved:**

- Agenda and Minutes posted on website from 1 January 2021 to be fully compliant.
- all Council policies to be reconfigured throughout the year with additional hours worked being reimbursed through payroll.
- all new policy and financial documents posted on website from 1 April 2021 to be pdf/a
- Policy and Financial documents on website dated prior to April 2021 will not be reconfigured as this would be a disproportionate burden.
- not to use video or audio on the website
- to be selective on the information posted on the website with Clerk having delegated approval to decide what is posted,
- To ensure Accessibility Statement reflects above decisions.

Councillors to set up parish council emails using Clerk’s guidance.

iv) Distribution List

The Clerk advised she would check guidance on this.

Signed _____ **Dated** 6 May 2021

v) Shared Drive

The Council noted the Clerk's recommendation to use Dropbox and requested further guidance be issued.

FC/0321/15 Finance

a) Payment of invoices

The Council considered the monthly payments as attached at Schedule 1 and **Resolved:** to approve the payments.

b) Unity

The Clerk advised that all documentation had been sent to Unity and a date for closure of Lloyds current account was set for 12/4/2021.

c) Lloyds

The Council noted that the Lloyds current account would close from 12/4/2021.

d) Bench

The Council **Resolved:** to purchase the Dale Bench at a cost of £369.95 should DCC grant permission to place a bench at Carsington bus stop.

FC/0321/16 Planning Applications

The Council **Resolved:** to make no objections to those presented.

FC/0321/15 Items for information only

Reports from outside bodies

None

Items for inclusion on next agenda

- The Council considered a resident's complaint about dangerous parking in Hopton which would be passed to the PCSO.

FC/0321/16 Date and Time of Next meeting

Resolved: that the next meetings of the Parish Council will take place on Thursday 6 May 2021 at 7pm

CONFIDENTIAL INFORMATION

None

The meeting closed at 21.15pm

Signed _____ Dated 6 May 2021

Schedule 1

Description	Payee	Net	Vat	Gross
Website	IONOs	£15.00	£3.00	£18.00
New Domain	Cloud Next	£149.99	£29.99	£179.98
Wix Upgrade	Kath Gruber	£72.00	£14.40	£86.40
Salary	Kath Gruber	£436.05		£436.05
PAYE	HMRC	£299.27		£299.27
Paint	Kath Gruber	£50.81		£50.81
Postage	Kath Gruber	£11.08		£11.08
Cisco/Zoom	Kath Gruber	£27.20		£27.20
Defib electricity	Carsington Property	£120.00		£120.00
Noticeboard	K Phillips-Moul	£33.75		£33.75
Totals		£1,215.15	£47.39	£1,262.54

Signed _____ Dated 6 May 2021