

Carsington & Hopton Parish Council
Minutes of the Parish Council Meeting held remotely on Thursday 6 May 2021
at 7.23pm

Present: Chairman: R. Miles
 Councillors: L. Corbett, M. Wilson
 Apologies: Councillor: N. Edmiston
 Also, in Attendance: Kath Gruber (Parish Clerk)

NON-CONFIDENTIAL INFORMATION

FC/0521/01 Apologies for Absence

Apologies were received and accepted from Councillor Edmiston.

FC/0521/02 Variation of Order of Business

None

FC/0521/03 Declaration of Members Interest

None

FC/0521/04 Public Speaking

None

FC/0521/05 Exclusion of the Public

None

FC/0521/06 Minutes of the Parish Council Meetings

Resolved: that the minutes of the Parish Council meeting held on 8 March 2021 were confirmed as a correct record under the provisions for approval and will be signed by the Chair

FC/0521/07 Village Matters

- Telephone Box

The Chair advised she would be meeting with K P-M to discuss the detail and costs of the renovation work and it was **Resolved:** to assign a budget of £1000k with any costs above that being decided as per Financial Regulations paragraph 4.1 would begin when weather improves.

- Defibrillators

The Chair advised the Council that the insulated box (Hopton) continued to work really well.

- Defibrillator Training

The Council discussed training and **Resolved:** to put YouTube video on the website and Facebook and a poster in or near each unit.

- Village Green

Work to repair the damaged barrels and re-site the coping stone has been discussed with DB. The Council noted the planting looked tired and it was **Resolved:** that Councillors Wilson and Edmiston to meet to refresh the plants.

- Carsington bus stop bench

The Clerk advised the form has been submitted to DCC and is pending.

- Dog Waste

Councillor Miles updated the Council on areas being sprayed.

FC/0521/08 Village Projects

- Speed Watch

The Clerk is arranging for training of volunteers via Derbyshire Police.

Signed _____ **Dated** 12 July 2021

- Mosaic Tiles

Councillor Miles outlined scope of project was to have a series of small mosaic artworks sited around the villages to form a trail.

- Studio Panels

Councillor Miles gave update on her meeting and explained to the Council that in order to develop the community tile project the village history and timeline needs to be gathered together first. The egg tempera panel painting can be wall mounted for exterior display with designs reflecting local history and village life. The project will be subject to consultation with residents.

- Willow weaving

Councillor Miles outlined scope of project included various possibilities including a large single sculpture that everyone helps create, on a smaller scale individual flowers to be incorporated into the flower beds, creating animals such as ladybird and owls and having them hidden in the trees. The project will be subject to consultation with residents.

- Bug Hotel

The Council **Resolved:** that a meeting is to be held to consider location and sizing.

- Seed Exchange

This project would begin once the telephone box is complete and Councillor Miles to discuss with appropriate interior design with K P-M.

- Development of Leaflet

The Clerk will produce an initial draft of the leaflet advising residents of the proposed projects.

- Consultation Questions

The Clerk will draft initial consultation questions for the leaflet to establish which projects residents wish to be taken forward.

FC/0521/09 Future Meetings

- The Council reviewed the proposals for the safe return to in-person meetings and the revised scheme of delegation, set out in Schedule 2, to help keep meetings to 1 hour and **Resolved:** to adopt these.
- The Council considered the schedule of meeting dates for 2021/2022 and **Resolved:** to accept and publish these.

FC/0521/10 Windfarm Grants

The Council considered the request to support Care with new football goals at an approximate cost of £1000-£1500 and noted that any application would be for 50% of the cost. It was **Resolved:** to accept the request in principle subject to a detailed report with full costings and all details for consideration at the next meeting.

FC/0521/11 Policies

The Council reviewed the Financial Regulations and **Resolved** to approve and adopt.

FC/0521/12 Derbyshire Association of Local Councils

The Council noted the contents of the March and April 2021 circulars.

FC/0521/13 Report of the Clerk

- Action Plan

The Council noted the report, progress and matters arising from the last meeting.

- General Correspondence

Signed _____ **Dated** 12 July 2021

The Council reviewed and noted the general correspondence.

FC/0521/14 Finance

a) Payment of invoices

The Council considered the monthly payments as attached at Schedule 1 and Resolved: to approve the payments.

b) Unity

The Clerk advised that the account was set up.

c) Lloyds Business Savings Account

The Council **Resolved:** to submit documentation to close account and transfer monies to Unity.

d) Receipts & Payments

The Council noted the payment and receipt transactions for 2020/2021.

e) Bank Reconciliation

The Council considered the bank reconciliation to 31 March 2021 and **Resolved:** to approve it.

FC/0521/15 Planning Applications

The Council considered the 2 planning applications and **Resolved:** to make no objections.

FC/0521/16 Items for information only

Reports from outside bodies

None

Items for information and for inclusion on next agenda

- Councillor Miles advised that a book of condolence for the Duke of Edinburgh would be in place when lockdown restrictions lifted.
- Items for next agenda – annual audit return, review of Clerk's contract.

FC/0521/17 Date and Time of Next meeting

Resolved: that the next meetings of the Parish Council will take place on Monday 12 July 2021 at Saint Margaret's Church, Carsington.

CONFIDENTIAL INFORMATION

None

The meeting closed at 20.26pm

Schedule 1 – Monthly Payments

Description	Payee	Net	Vat	Gross
PAYE	HMRC	332.36		332.36
Wages April/May	Clerk	309.14		309.14
Expenses	Clerk	77.14		77.14
subscription	Dalc	70.39		70.39
		789.03		789.03

Schedule 2 – Scheme of Delegation

1. To delegate to the Chair, and in her absence the Vice Chair, plus the Clerk decisions of the Council and payments on behalf of the Council (up to a value of £1000) between meetings provided that all such decisions and payments are reported to the next appropriate meeting of the Council.
2. All Councillors to report village matters that DCC or DDDC are responsible for to the relevant authority, either by telephone or online.
3. Dalc Circulars to be issued by email – any queries on content to be directed to Clerk who will include all Councillors in the answer/clarification.
4. Problems with Council owned assets to be raised, as they arise, to the Clerk who will contact Chair with proposed solution. Where cost of solution within limit of £1000 Clerk & Chair to action in accordance with (1).
5. To delegate to the Clerk, on behalf of the Council, decisions relating to staffing and contractor matters provided that all such decisions are reported to the next appropriate meeting of the Council.
6. Planning applications to be issued by email once a week. If a Councillor has a material objection this must be made known to the Clerk who will ensure District Council defer decision until after next meeting of Parish Council where it can be discussed.
7. Consultations to be issued by email as they are received by Clerk with comments to be raised by Councillors on individual basis. Councillor to ensure responses are annotated as follows: "this consultation response is made by me, Councillor (insert name) as an individual Councillor and does not represent the view of the Parish Council as a whole".

Signed _____ Dated 12 July 2021